



JOB DESCRIPTION

TITLE: Athletic Trainer
DEPARTMENT: Athletics
REPORTS TO: Director of Athletics
STATUS: PT/Hourly
CLASSIFICATION: Staff

ABOUT VILLA MARIA COLLEGE:

Villa Maria is a private higher education institution offering a wide variety of academic programs. Villa is in Cheektowaga, New York, bordering the City of Buffalo; a metropolitan area known for its affordability, its four seasons, and for being the “City of Good Neighbors.”

MISSION STATEMENT:

Villa Maria College is a Catholic, Franciscan college, founded by the Felician Sisters, that uses innovative strategies to educate and empower a diverse student body to positively impact their communities.

OUR CORE VALUES:

“Respect for Human Dignity, Compassion, Transformation, Solidarity with People in need, and Justice & Peace.”

Diversity Equity, Inclusion & Belonging Statement:

At Villa Maria College, we value diversity and respect for human dignity as foundations for our collective growth. We develop effective reciprocal relationships based on compassion, trust, and authenticity. To fulfill this purpose, we welcome all students and employees who contribute to the richness of our diversity. We work every day to ensure that all who join our inclusive community have what they need to realize their full potential.

JOB SEARCH SUMMARY:

Villa Maria College seeks to hire an hourly athletic trainer.

POSITION SUMMARY:

Develop, coordinate and administer a comprehensive sports medical program for Villa Maria College Athletics. The head athletic trainer will also perform professional and administrative services essential for the successful implementation and development of the program.

ESSENTIAL RESPONSIBILITIES:

- Develop overall sports medicine program for the college, including: injury prevention programs, injury evaluations, injury management, injury treatment and rehabilitation, educational programs and counseling for student-athletes.
- Provide athletic training services for the college athletic department, including attendance at scheduled team practices and home and away competitions as necessary.
- Coordinate and schedule physical examinations and medical referrals for student-athletes to determine their ability to practice and compete.
- Responsible for the formation of the college's athletic training staff, including hiring, training and supervision of assistant/associate athletic trainers, graduate assistant athletic trainers and student athletic trainers if approved in the budget.
- Work to develop strength and conditioning program to ensure safety in the design and implementation of fitness, nutrition and conditioning programs customized to meet individual student-athlete needs.
- Schedule and coordinate athletic training coverage of all team practices and athletic competitions.
- Assist Athletic Director in the development of the sports medical program budget.
- Evaluate and recommend new techniques and equipment that would enhance the benefit of the sports medical program.
- Recordkeeping and documentation.
- Knowledge of USCAA and NCAA Division III program, working knowledge of USCAA and NCAA rules and regulations.

ESSENTIAL QUALIFICATIONS:

- Bachelor's degree in appropriate area of specialization and 4 – 5 years professional experience.
Master's degree preferred, 2 – 3 years professional experience
- Proper national and state athletic training certifications.
- State Athletic Training Licensure
- Must be able to work evenings and weekends throughout the season and off-season. Must have a valid driver's license and a good driving record.

ESSENTIAL FUNCTIONS:

Professional business office setting with heavy computer use, as well as athletic/fitness setting. General environment requires employee to be flexible. This work include some time standing and walking, including up and down stairs, moving up to 25-pound boxes, etc. Evening and weekend hours will be required to perform work associated with this position.

Villa Maria College is an equal opportunity employer and does not discriminate based on age, race, religion, creed, color, sex, sexual orientation or preference, national or ethnic origin, marital status, physical or mental disability, or any other protected classifications in admissions, employment, or any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.

VILLA MARIA COLLEGE INCLUSION STATEMENT: *At Villa Maria College, we value diversity and respect for human dignity as foundations for our collective growth. We develop effective reciprocal relationships based on compassion, trust, and authenticity. To fulfill this purpose, we welcome all students and employees who contribute to the richness of our diversity. We work every day to ensure that all who join our inclusive community have what they need to realize their full potential.*