



PART-TIME FACULTY INSTRUCTORS **INTERIOR DESIGN DEPARTMENT**

ABOUT US

Villa Maria College is a private, Catholic college providing students with the premier student-centered experience in Western New York. Students learn and grow with a culturally diverse population that lives its ideals of truth, charity, and unity.

POSITION SUMMARY

The Interior Design Department at Villa Maria College seeks part-time instructors for the following studio courses for the spring 2023 semester:

- CAD I (AutoCAD Architectural)
- CAD 3 (Revit)
- Commercial Design I (Office Design)
- Lighting & Acoustics

The faculty member(s) will handle all aspects of instructing these undergraduate courses within the Interior Design program including organizing lectures, demonstrations, generating and distributing assignments, assisting students with technical and creative questions related to assignments and grading.

ESSENTIAL QUALIFICATIONS

- Master's Degree Preferred, Bachelor's degree required.
- NCIDQ certification is strongly desired.
- Experience using AutoCAD and Revit in a professional and/or academic capacity.
- Experience using Adobe Photoshop, InDesign, Acrobat Pro and Sketch-Up in a professional and/or academic capacity.
- Outstanding communication and managerial skills. Must be able to interact and communicate effectively with students.
- Knowledge of Online Learning Management Software is desirable.
- Support the mission and objectives of the College.
- Strong commitment to learn and be self-motivated.

WORK ENVIRONMENT

General work environment requires employees to consistently use manual dexterity for computer work, reaching, writing, navigating around the classroom/office/workspace. This also includes hours of standing and walking, moving items up to 25 pounds, as needed. Occasional evening and weekend hours may be needed to perform work associated with this position.

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Villa Maria College management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

APPLICATION MATERIALS

- Cover letter
- Curriculum Vitae/Resume
- Link to online portfolio or samples of work
- Statement of teaching philosophy
- Three professional references

TO APPLY

Please complete the online job application at Jobs.villa.edu. Please include application materials as attachments. When you have completed the on-line application process your information will be forwarded to the Search Committee for review. The Search Committee will carefully review each resume and the strongest, most qualified candidates will be contacted for an interview.

Villa Maria College is an equal opportunity employer and does not discriminate on the basis of age, race, religion, creed, color, sex, sexual orientation or preference, national or ethnic origin, marital status, physical or mental disability, or any other protected classifications in admissions, employment, or any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.

VILLA MARIA COLLEGE INCLUSION STATEMENT

At Villa Maria College, we value diversity and respect for human dignity as foundations for our collective growth. We develop effective reciprocal relationships based on compassion, trust, and authenticity. To fulfill this purpose, we welcome all students and employees who contribute to the richness of our diversity. We work every day to ensure that all who join our inclusive community have what they need to realize their full potential.