



INTERIOR DESIGN FULL-TIME FACULTY POSITION

ABOUT US:

Villa Maria College is a private, Catholic college providing students with the premier student-centered experience in Western New York. Students learn and grow with a culturally diverse population that lives its ideals of truth, charity, and unity.

MISSION STATEMENT: *“Villa Maria College, founded by the Felician Sisters, provides students a rigorous and enriching educational experience. Offering academic programs with a broad core curriculum, the College transforms and empowers students to realize their intellectual, creative, professional, and spiritual potential. Inspired by a welcoming Catholic tradition and a dynamic Franciscan spirit, Villa Maria College offers individual attention and fosters compassion, justice, peace, respect for human dignity and a commitment to service.”*

VILLA MARIA COLLEGE CORE VALUES: *“Respect for Human Dignity, Compassion, Transformation, Solidarity with the Poor, and Justice & Peace.”*

POSITION SUMMARY:

The Interior Design program at Villa Maria College, Buffalo, NY, seeks qualified applicants for a full-time faculty position beginning August 2023.

The successful candidate's primary responsibility will be teaching a combination of interior design studios and lecture courses, as well as advisement, service, assessment, recruitment, accreditation, and other responsibilities in the CIDA accredited BFA Interior Design and AAS Interior Design Assistant programs. Successful applicants will have demonstrated experience and success in the interior design field, with an emphasis on human-centered, socially and environmentally responsible design principles.

ESSENTIAL RESPONSIBILITIES:

- Teach a minimum of 24 credit hour equivalences per year.
- Provide student-centered instruction in all courses.
- Provide direction and climate for effective learning.
- Design means of evaluating and improving the teaching/learning process in the classroom.
- Pursue professional development and growth.
- Review and develop curricula.
- Serve as academic advisor to students.
- Participate in program assessment activities.
- Participate in program and College accreditation activities.
- Submit required reports to appropriate offices.
- Attend scheduled program meetings and maintain regular office hours.

- Develop plans for the use of equipment, instructional aids and supplies.
- Assist in the development of grant materials relevant to the faculty member's role and duties at the College.
- Assist in the preparation of program and recruitment materials and participate in recruitment activities.
- Participate in program advisory council activities and meetings.
- Review and update specific program library holdings.
- Serve on committees of the College.
- Assist and participate in any other activities related to the respective program.
- Assist the Department Chairperson in assessing the effectiveness of the program.
- Support the mission and objectives of the College.
- Participate in College functions.
- Assume other work-related responsibilities as assigned by the Department Chair, the Vice President for Academic Affairs, or the President or his/her designee as needed to meet the needs of the College mission.

ESSENTIAL QUALIFICATIONS:

- Masters degree in Interior Design, Interior Architecture, or Architecture (or equivalent) from an accredited institution and professional experience in Interior Design required. M.F.A. preferred.
- Academic experience in Interior Design or Interior Architecture is preferred. Working knowledge and experience using industry standard design software, including knowledge of AutoCAD and the Adobe Creative Suite is required, Revit is desirable.
- Candidates should have (or be eligible for) NCIDQ certification. Other preferable qualifications include familiarity with the CIDA accreditation process and standards, and membership in professional organizations such as ASID, IIDA, IDEC or related professional associations.
- Ideal candidates will have experience in a collaborative work environment with common goals, as well as enthusiasm to be part of an energetic faculty team

ESSENTIAL FUNCTIONS:

General classroom environment requires employees to consistently use manual dexterity in reaching, writing, navigating around the classroom. This work may include hours standing and walking, including up and down stairs, moving items of up to 25-pounds. Evening and weekend hours may be needed, on occasion, to perform work associated with this position.

APPLICATION MATERIALS:

Applicants should include 1) cover letter; 2) curriculum vitae; 3) 5-7 samples of scholarly or creative work, and 5-7 samples of student creative work; link to online portfolio and/or demo reel is acceptable; 4) statement of teaching philosophy; 5) evidence of teaching effectiveness (i.e. student evaluations of teaching, sample syllabi of courses taught) and 6) minimum of two reference letters.

To be considered, complete the online job application. When you have completed the on-line application process your information will be forwarded to the Search Committee for review. The Search Committee will carefully review each resume and the strongest, most qualified candidates will be contacted for an interview.

Villa Maria College is an equal opportunity employer and does not discriminate on the basis of age, race, religion, creed, color, sex, sexual orientation or preference, national or ethnic origin, marital status, physical or mental disability, or any other protected classifications in admissions, employment, or any other aspect regarding the conduct of College programs and activities. Should

you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.

WORK ENVIRONMENT:

General work environment requires employees to consistently use manual dexterity in reaching, writing, navigating around the office/workspace. This position requires fully functional vision and auditory abilities. This position may include hours standing and walking, including up and down stairs, moving items of up to 25-pounds. Occasional evening and weekend hours may be needed to perform work associated with this position. If the position requires use of vehicle for College purposes, a valid New York State driver's license check may be required for occasional off-campus assistance and support.

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Villa Maria College management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

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VILLA MARIA COLLEGE INCLUSION STATEMENT:

At Villa Maria College, we value diversity and respect for human dignity as foundations for our collective growth. We develop effective reciprocal relationships based on compassion, trust, and authenticity. To fulfill this purpose, we welcome all students and employees who contribute to the richness of our diversity. We work every day to ensure that all who join our inclusive community have what they need to realize their full potential.