



**PT - ASSISTANT COACH – WOMEN’S BASKETBALL**  
**ATHLETICS DEPARTMENT**

**POSITION SUMMARY:**

The Assistant Coach position manages all aspects of the basketball program as overseen by the Director of Athletics. The Assistant Coach works independently but is also responsible for communicating with athletic staff to manage all practice and game preparation and logistics, hiring of assistant coaching staff, season administration, athletic training, travel and recruitment of new players for the program. Recruitment of players is a key aspect of this position.

**QUALIFICATIONS:**

- Previous coaching experience is encouraged, with preference given to collegiate level experience.
- Candidates should have strong interpersonal and leadership skills and ability to recruit quality student-athletes.
- Must be able to work evenings and weekends throughout the season and off-season.
- Must have a current/valid NYS driver's license and an acceptable driving record.
- Candidate must demonstrate a strong professional work ethic and commitment to the academic success of students.
- Must be goal oriented, able to motivate teams and collaboration among student team members.

**WORK ENVIRONMENT:**

General work environment requires employees to consistently use manual dexterity in reaching, writing, navigating around the office/workspace and athletic/fitness space. This position requires fully functional vision and auditory abilities. This position may include hours standing and walking, including up and down stairs, moving items of up to 25-pounds. Occasional evening and weekend hours may be needed to perform work associated with this position. If the position requires use of vehicle for College purposes, a valid New York State driver's license check may be required for occasional off- campus assistance and support.

*The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Villa Maria College management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.*

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*employment, or any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.*