



PART TIME SAY YES COUNSELOR
CARE CENTER

POSITION SUMMARY:

The Counselor will provide short-term individual counseling and social work-related services to students as well as campus wide preventive outreach and crisis response with a particular focus on Say Yes Buffalo students. The Counselor will be responsible for facilitating various support groups and workshops on prevalent issues on campus. In addition, when needed, connect students with local community-based organization and mental health agencies in an effort to provide comprehensive services to students.

This is a part-time, 10 month position beginning in August and ending in May.

ESSENTIAL RESPONSIBILITIES:

- Provide crisis intervention and short-term, solution-focused individual counseling to students experiencing mental health concerns, relational issues, academic challenges, and/or behavioral issues.
- Provide preventive outreach by developing, promoting, and presenting workshops on prevalent issues on campus.
- Facilitate support groups and wellness workshops to enrolled students.
- Serve as referral source for students in need of off-campus mental health and/or social work services.
- Collaborate with external providers of mental health and social work services for the purpose of referrals and coordination of care.
- Maintain consistent and professional clinical notes, treatment plans, and evaluations.
- Provide comprehensive mental health assessments and subsequent treatment recommendations.
- Work closely with the campus community to help ensure a safe campus.
- Collaborates with professional colleagues and support staff to facilitate the provision of quality care for students; provides input and consultation regarding case management.
- Work to foster diversity and inclusion within the Villa community.
- Ensure that confidentiality, as regulated by Federal law and New York State law, be adhered to.
- Maintain communications with Director of Care Center.
- Meet with Director of Care Center for clinical supervision.
- Take on additional responsibilities as assigned by Director of Care Center.
- Support the philosophy, objectives, and mission of the College; and
- Remain actively involved with professional associations; engage in continuous professional development required to maintain licensure.

QUALIFICATIONS:

- Bachelor's Degree required, Master's Degree (preferred) in counseling, psychology, social work, or related field.
- New York State license as a mental health practitioner (social work, psychology, or mental health counseling).
- Minimum of 2 years of experience working as a counselor preferred.
- Direct experience working with students in immediate mental health and/or life crisis.
- Experience in college or university setting preferred.
- Demonstrated ability in coordinating programs and working with other departments.
- Demonstrated ability to make clinical and ethical decisions in a team-based environment.
- Experience cultivating relationships with students, faculty, and staff.
- Microsoft Office knowledge necessary.
- Excellent communication and leadership skills.

WORK ENVIRONMENT:

General work environment requires employees to consistently use manual dexterity in reaching, writing, navigating around the office/workspace. This position requires fully functional vision and auditory abilities. This position may include hours standing and walking, including up and down stairs, moving items of up to 25-pounds. Occasional evening and weekend hours may be needed to perform work associated with this position. If the position requires use of vehicle for College purposes, a valid New York State driver's license check may be required for occasional off- campus assistance and support.

TO APPLY:

Please complete the online job application and submit a cover letter and resume, as attachments. Completed applications are forwarded to the Search Committee for review. The Search Committee will carefully review each resume and qualified candidates will be contacted for an interview.

Villa Maria College is an equal opportunity employer and does not discriminate on the basis of age, race, religion or creed, color, sex, national or ethnic origin, marital status, or physical or mental disability in admissions, employment, or in any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.

VILLA MARIA COLLEGE INCLUSION STATEMENT:

At Villa Maria College, we value diversity and respect for human dignity as foundations for our collective growth. We develop effective reciprocal relationships based on compassion, trust, and authenticity. To fulfill this purpose, we welcome all students and employees who contribute to the richness of our diversity. We work every day to ensure that all who join our inclusive community have what they need to realize their full potential.