



HEAD COACH FOR WOMEN'S SOCCER ATHLETICS

POSITION SUMMARY:

The Head Coach is responsible for administering all aspects of the women's soccer program, adhering to the guidelines and expectations that are set forth from Villa Maria College and the USCAA. In addition to the day-to-day coaching, the Head Women's Soccer Coach is responsible for the organization of scheduling, budget, travel coordination, game day staff management, equipment management, camps, and fundraising. In addition to these responsibilities, the Head Women's Soccer Coach is expected to meet recruiting and retention goals.

QUALIFICATIONS:

- Previous soccer coaching experience, with preference given to collegiate level experience.
- Bachelor's degree preferred.
- Candidates should have strong interpersonal and leadership skills and ability to recruit quality student-athletes.
- Must be able to work evenings and weekends throughout the season and off-season.
- Must have a current/valid NYS driver's license and an acceptable driving record.
- Candidate must demonstrate a strong professional work ethic and commitment to the academic success of students.
- Must be goal oriented, able to motivate teams and collaboration among student team members.
- Practice planning, skill development, game planning, bench management.
- Adherence to USCAA, conference, departmental, and college policies, procedures and expectations.
- Ability to recruit and scout potential players.
- Administrative responsibilities as they pertain to team operations.
- Lead with program operations.

Essential Functions and Duties:

- Recruit, retain and graduate successful student-athletes
- Meet the recruitment and retention goals set by the College
- Plan season competition schedule, coordinate travel, plan and conduct practices
- Ensure academic performance and personal development of student-athletes
- Collaborate with Admissions and Financial Aid administration
- Maintain a high level of professionalism on and off the field toward student athletes, other coaches, parents, administrators, and members of the community
- Monitor and manage women's soccer budgets and program resources
- Coordinate and develop fundraising plans, camps and clinics

- Maintain a clear understanding and adhere to USCAA bylaws
- Additional administrative responsibilities will be assigned at the discretion of the Director of Athletics

WORK ENVIRONMENT:

General work environment requires employees to consistently use manual dexterity in reaching, writing, navigating around the office/workspace. This position requires fully functional vision and auditory abilities. This position may include hours standing and walking, including up and down stairs, moving items of up to 30-pounds. Occasional evening and weekend hours may be needed to perform work associated with this position. If the position requires use of vehicle for College purposes, a valid New York State driver's license check may be required for occasional off-campus assistance and support.

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this work. This is not an exhaustive list of all duties and responsibilities. Villa Maria College management reserves the right to amend and change responsibilities to meet business and organizational needs as necessary.

APPLICATION PROCESS:

Complete the online application. After you have completed the online application your information will be forwarded to the Search Committee for review and consideration. The Search Committee will carefully review each application/resume and qualified candidates will be contacted for an interview.

Villa Maria College is an equal opportunity employer and does not discriminate on the basis of age, race, religion or creed, color, sex, national or ethnic origin, marital status, or physical or mental disability in admissions, employment, or in any other aspect regarding the conduct of College programs and activities. Should you require an accommodation, according to the guidelines of the ADA, please seek the counsel of the Director of Human Resources for assistance.

VILLA MARIA COLLEGE INCLUSION STATEMENT

At Villa Maria College, we value diversity and respect for human dignity as foundations for our collective growth. We develop effective reciprocal relationships based on compassion, trust, and authenticity. To fulfill this purpose, we welcome all students and employees who contribute to the richness of our diversity. We work every day to ensure that all who join our inclusive community have what they need to realize their full potential.