How to Register for WC Online

1. **Visit** https://villa.mywconline.com/
2. **Click** "Register for an account"

3. **Create a new account** by completing all required fields and hitting "register" below.
   - Use your Villa email and Villa password when you sign up for the system. (This will help you remember how to log in!)
   - Sign up for email reminders! It will help you remember your appointments.
   - Sign up for text message options! It will help you remember your appointments!
4. **Sign in** to the system! Go back to https://villa.mywconline.com/ and use your email and password to start signing up for appointments.

Having trouble? Email studentsuccess@villa.edu or stop by the Student Success Center and we will work to meet your needs!

How to Sign up for an appointment on WC Online

1. When you have registered an account, **log in** using your email and password. (You should have signed up with you Villa email and Villa password)
2. **Select the calendar** from the drop down menu that you would like to make the appointment on (for tutoring—Select Tutoring Calendar).
3. Once you are on the calendar, you can **filter for the type of tutoring appointment** that you would like to make (writing, math, time management)
4. White slots are when a tutor is available! To **make an appointment**, click on a white box.

5. Once you have selected a time slot, sign up for an appointment. You can sign-up for a 30 or 60 minute time slots (actual appointments will last 25 or 50 minutes). Let the tutor know what you want to cover in your session. **Save the appointment** and you are all set!

Having trouble? Can't find the subject you need tutoring for? Email studentsuccess@villa.edu or stop by the Student Success Center and we will work to meet your needs!