

Villa Maria College

Important Information for Students with Disabilities



Registration & Advisement

- ✓ Inform your advisor of your learning needs with respect to course times, number of classes, and course formats.
- ✓ It is recommended that you do not schedule back to back classes as that will make it difficult to use your extended time on examinations.
- ✓ It is important not to take too many courses at one time (especially in your first semester in college).

Using your Accommodations

- ✓ At the beginning of each semester, meet with your instructors to talk about your accommodations and successful learning strategies.
- ✓ If you sign a consent form, your instructors will be informed of your need for accommodations. However, it is still the student's responsibility to notify your instructor in advance each time you plan to take a test in the Student Success Center with your accommodations.
- ✓ **One week before you have a scheduled test**, make an appointment in the Student Success Center to take the test with your accommodations. You may make the appointment either in person or by e-mailing StudentSuccess@villa.edu. Include your name, the course title and number, instructor's name, and date/time you would like to test.



Using College Resources

- ✓ Take advantage of tutoring, assistance with time management, and help with study skills available in the Student Success Center.
- ✓ See your advisor early in the semester to establish a good working relationship. Meet with him or her each semester before you register for classes.
- ✓ Stay in close contact with the Director for Students with Disabilities. The Director can be reached at (716) 961-2852 or e-mailing montijom@villa.edu