



**FACULTY – INTERIOR DESIGN  
FULL-TIME FACULTY POSITION  
FALL 2017**

**JOB DESCRIPTION:**

The Interior Design program at Villa Maria College, Buffalo, NY, seeks qualified applicants for a full-time faculty position beginning August 2017. The faculty member will have teaching, advisement, service, assessment, recruitment, accreditation, and other responsibilities in the CIDA accredited BFA Interior Design and AAS Interior Design Assistant programs. Successful applicants will have demonstrated experience and success in the interior design field, with an emphasis on human-centered, socially and environmentally responsible design principles.

**ESSENTIAL RESPONSIBILITIES:**

The successful candidate's primary responsibility will be teaching a combination of interior design studios and lecture courses.

Candidates must demonstrate an expertise or qualified experience in an area of interior design such as design & planning of specific non-residential interior environments, computer & software technology, graphic representation, interior building technology, sustainability, environmental behavior or inclusive design. Position seeks individuals that value a collegial and collaborative environment, innovative thinking and commitment to teaching and curriculum development.

Position requires Service to the program and college, including preparation for accreditation visit in 2017, as well as remaining conversant with developments in the interior design profession. Other responsibilities include:

- Teach a minimum of 24 credit hour equivalences per year.
- Provide student-centered instruction in all courses.
- Provide direction and climate for effective learning.
- Design means of evaluating and improving the teaching/learning process in the classroom.
- Pursue professional development and growth.
- Review and develop curricula.
- Serve as academic advisor to students.
- Participate in program assessment activities.
- Participate in program and College accreditation activities.
- Submit required reports to appropriate offices.

- Attend scheduled program meetings and maintain regular office hours.
- Develop plans for the use of equipment, instructional aids and supplies.
- Assist in the development of grant materials relevant to the faculty member's role and duties at the College
- Assist in the preparation of program and recruitment materials and participate in recruitment activities.
- Participate in program advisory council activities and meetings.
- Review and update specific program library holdings.
- Serve on committees of the College.
- Assist and participate in any other activities related to the respective program.
- Assist the Department Chairperson in assessing the effectiveness of the program.
- Support the mission and objectives of the College.
- Participate in College functions.
- Assume other work-related responsibilities as assigned by the Department Chair, the Vice President for Academic Affairs, or the President or his/her designee as needed to meet the needs of the College mission.

**ESSENTIAL QUALIFICATIONS:**

Applicants must have a degree in Interior Design, Interior Architecture or Architecture (or equivalent) from an accredited institution and professional experience in Interior Design. Master's degree preferred.

Academic experience in Interior Design or Interior Architecture is preferred. Working knowledge and experience using industry standard design software, including knowledge of AutoCAD and the Adobe Creative Suite is required, Revit is desirable.

Candidates should have NCIDQ certification. Other preferable qualifications include familiarity with the CIDA accreditation process and standards, and membership in professional organizations such as ASID, IIDA, IDEC or related professional associations.

Ideal candidates will have administrative capability and experience in a collaborative work environment with common goals, as well as enthusiasm to be part of an energetic faculty team.

**SALARY:** Negotiable

**APPOINTMENT:** August 2017.

**APPLICATION MATERIALS**

Candidates are required to upload in PDF form Cover letter, Resume and/or Curriculum Vitae, Teaching Philosophy, and images of Graphic Materials illustrating expertise for respective position,

**PLEASE COMPLETE THE ON-LINE APPLICATION PROCESS FOUND AT:**

<http://jobs.villa.edu>

When you have completed the on-line application process your information will be forwarded to the Search Committee for their review. The Search Committee will carefully review each resume and select the strongest candidates. Once the selection process is completed, qualified candidates will be contacted for an interview.

EOE

**Internal Posting Deadline:** Review will begin immediately and will continue until the position is filled.

**External Posting Deadline:** Review will begin immediately and will continue until the position is filled.